

Meeting Minutes for Forest Park Estates Condominium Association, Inc.

Meeting Type Board
Meeting Date 08/23/2017
Location Lakewood Library: 10200 W 20th Avenue Lakewood, CO 80215
Attendees Emily Bevington
Shane Coffey
Eli White

Carol Jackson
Andrew Valentine
Ashley Hammond
Ashley's Uncle

Tiffani Willis, CMCA, CAM of Zeato Property Management
Called To Order 6:02 pm
Minutes Approval Minutes of the prior meeting were read and accepted as submitted.
Treasurer's Report Financials were accepted as follows:

Cash Operating	\$81,157
Cash Reserve	\$22, 738
Accounts Receivable	\$27,710
Accounts Payable	\$ 2,740

Manager's Report Contract Reviews:

- Questions on contracted billings were reviewed and resolved from actions/questions outside of a meeting. Including the items to maintain the boiler from Denver ACA that were completed prior to the maintenance contract.
- The proposal for tree trimming was again reviewed from Arbor Pro and tabled due to cost. The large pine shall be bid out to other vendors to see if the Association can save money on the service.

- Restoration proposals for the insurance work to interior units were reviewed and tabled pending additional information from insurance. A special meeting for the purpose of discussing the roofs will be held next month with the roofer.

Maintenance Requests were reviewed and tabled pending the 2018 budget.

Violations were reviewed and new items brought up regarding parking of inoperable vehicles and other parking violations. Notices will be sent to the owners with reminders on the Association's towing policy.

On the topic of Violations, Ashley Hammond, represented by her uncle as council requested the Board review and consider alternatives to the violation of Unit 15 as separate rental units. The Board shall consult with legal and tabled the discussion.

Executive Session was held regarding attorney correspondence from 6:52pm to 7:50pm.

Returning fro Executive Session, a motion was made, seconded and unanimously carried to adjourn the Board meeting at 7:51pm.

Next Meeting Date

Time Adjourned 6:52