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Forest Park HOA

Record Request

Purpose:

From:

**Records
Requested**

Phone:

Email:

Urgent

Comments:

I the undersigned owner of Forest Park HOA, request inspection of records in good faith and for a proper purpose, and understand records of the association shall be disclosed based on the associations document retention and inspection policy. As member of the Association, I acknowledge that the records shall not be used for an improper purpose or disclosed to third parties. I also understand that I shall be responsible for the Association's actual cost per page for copying of Association records.

Privileged Communications: Nothing shall require the disclosure to or provision for inspection of any attorney-client communications or otherwise privileged communications which shall include, but are not limited to: (a) Architectural drawings, plans and designs, unless released upon the written consent of the owner of such drawings, plans or designs; (b) Contracts, leases, bids or records related to transactions currently under negotiation; (c) Communications with legal counsel that are otherwise protected by the attorney-client privilege or the attorney work product doctrine; 06269251.DOCX;1 4 (d) Records of executive sessions of the Board; (e) Individual unit files other than those of the requesting Owners. The Association shall withhold from inspection and copying the following records as provided by Colorado law: (a) Personnel, salary or medical records relating to Individuals; (b) Personal identification and account information of Owners, including bank account information, driver's license numbers, social security numbers, email addresses and telephone numbers. Notwithstanding the above, if an Owner or resident has provided the Association with his or her express written consent to disclose his or her email address or phone number, the Association may publish that information to other Owners or residents. If the Owner or resident revokes his or her consent in writing, the Association shall cease making available for inspection the Owner's or residents' email address or phone number after the receipt of such revocation, but the Association need not change, retrieve or destroy any document or record published by the Association prior to the Association's receipt of such revocation.

Signed

By

Date